

Metropolitan University, Sylhet
Department of
Course Outline: [Spring-2020]
Course Title: Communicative English Language I
Course Code: ENG-114
Prerequisite: None
Batch No:

Course Teacher:
Contact:
Email:

Class Hours:

**Consultation
Hours:**

Course Objectives:

This course is the first of the two courses designed to help the learners develop their communication skills in English. As an introductory course it includes lessons on the basic sentence structures, reading comprehension, writing short paragraphs, and formal and informal letters. Besides, there are lessons and tasks on speaking and listening. Overall, the learners will be able to communicate fairly well in all four modes of communication.

Distribution of Points:

Class Attendance and Participation	10
Assignment/ Group Work	15
Class Tests	10
Viva-voce/ quiz	10
Midterm Exam	15
Final Exam	40
Grand Total	100

Grading and Other Policies:

- Grading system will be followed as prescribed by the Controller of Examinations of Metropolitan University
- There will be absolutely NO makeup Exam
- Class tests and quizzes will be administered at the beginning or end of certain class periods over the materials covered in each session.
- All test dates are subject to change and all revisions of the schedule will be announced in the class. The responsibility goes to the students to be aware of any changes announced in the class if he/she is absent

Class Rules for Students:

- If you are late, do not ask for permission to get into the class, get in without interrupting the class
- If you are late for 10 minutes, you will miss your attendance for the particular class
- You must bring your suggested text books everyday
- Cell phones MUST be muted during the class period

Tentative Class Schedule and Lesson Outcomes:

Class Schedule	Lesson Content	Teaching-Learning Strategy	Lesson Outcomes
Lesson No: 1-3	<ul style="list-style-type: none"> • Tenses and sequence of tenses • Passives 	Interactive lecture and written tasks	Students will be able to: -produce basic sentences
Lesson No: 4-5	<ul style="list-style-type: none"> • Reading comprehension (learning vocabulary, summarizing, verbal and written answers) 	Interactive lecture, written tasks and verbal question-answer	-understand the meaning of texts and their sentence structures
Lesson No: 6-7	<ul style="list-style-type: none"> • Writing paragraph and short compositions (learning to develop well-structured and coherent paragraphs) 	Interactive lecture and written tasks	-develop coherent paragraphs and write well-structured short essays
	Class Test		
Lesson No: 8-12	<ul style="list-style-type: none"> • Prepositions • Sub-verb agreement • Gerund, infinitive and participle 	Interactive lecture and written drills	-use prepositions properly -avoid common mistakes relating to gerund, infinitive, etc.
	Midterm Exam		
Lesson No: 12-14	<ul style="list-style-type: none"> • Speaking: preparing short speeches on given topics; short verbal answers to given questions 	Interactive lecture, verbal question-answer, group work	-develop verbal communication skills in English
	Speaking Test		

Lesson No: 15-16	<ul style="list-style-type: none"> • Writing job application and CV • Writing official emails 	Interactive lecture and written tasks	-write job applications and CVs
Lesson No: 17-19	<ul style="list-style-type: none"> • Adjectives and adverbials • Modal Auxiliaries 	Interactive lecture and written tasks	-use adjectives, adverbials and modals properly
Lesson No: 20-21	<ul style="list-style-type: none"> • Listening to audio stories/clips and reading their transcripts 	Interactive lecture, verbal question-answer, written tasks	-improve listening skills
	Assignment		
Lesson No: 22-23	<ul style="list-style-type: none"> • idiomatic expressions and phrasal verbs in use 	Written tasks	-use good expressions in English
Lesson No: 24	Revision and feedback as preparation for the final exam		

Reference Books:

1. A Practical English Grammar.—by Thomson and Martinet
2. Oxford Practice Grammar. —by John Eastwood